


5 MAY 1982

MEMORANDUM FOR THE RECORD

SUBJECT: Building Planning Committee Meeting

1. On 23 April 1982, a meeting of the Building Planning Committee was held at Headquarters. The purpose of the meeting was for members to receive an update on the new Headquarters building from the Building Planning Staff. The following persons were present:

 DCI representative
representative
DDI representative
representative
, DDS&T representative
BPS/OL
BPS

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2. OL/BPS advised that the architectural and engineering (A&E) selection process was on schedule and that contract negotiations will begin around 1 June 1982. The selection process to date was described, which included the following actions:

- a. Publication of project in the Commerce Business Daily on 9 February 1982.
- b. Establishment of an A&E Evaluation Board with four Agency representatives and one GSA representative.
- c. Initial screening of 35 responses and the selection on 10 March 1982 of the following three firms for the short list and in-depth interviews:
 - (1) Smith, Hinchman & Grylls Associates, Inc.
 - (2) CRS/Sirrinc, Joint Venture
 - (3) The Association of VVKR, Inc./Dewberry & Davis/
E.I. Brown


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- d. Interviews with all three firms at their place of business by the Evaluation Board and the Office of Security during the first two weeks in April.

3. The Committee was advised that OL/BPS is collecting budget inputs from Agency offices that will identify nonconstruction costs associated with occupancy of the new building. This will include such items as communications equipment, relocation of computer equipment, and security personnel to oversee construction.


4. C/BPS/OL advised that he had met with an examiner from the Office of Management & Budget with respect to the new Headquarters building and that a response was being prepared to his question on Agency machine growth over the last 20 years.

5. C/BPS/OL described a new computer space program that the Building Planning Staff will use to track space requirements for personnel. A copy of the program description was distributed to all members for their review and comment.



Building Planning Staff, OL

Distribution:

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OL/BPS, 

(5 May 82)



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